

# BEDB Agenda Format

File: BEDB

## AGENDA FORMAT

The order of business at a regular meeting shall be as follows:

- I. Call to Order
- II. Pledge of Allegiance
- III. Recognition and Comments from Chair
- IV. Approve/Amend Minutes of Previous Meeting
- V. Adjustments to Agenda
- VI. Public Session
- VII. Staff Report
- VIII. Committee Report
- IX. Superintendent's Report
- X. Old Business
- XI. New Business
- XII. Public Comments
- XIII. Set next meeting dates and locations
- XIV. Executive Session (when needed)
- XV. Adjournment

Adopted: January 23, 2012

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Revision #1

Created 7 April 2022 15:35:46 by Matt Frey-Davis

Updated 27 April 2023 12:16:12 by Matt Frey-Davis