

# IHCDA Post-Secondary Enrollment Options

File: IHCDA

## POST-SECONDARY ENROLLMENT OPTIONS

The intent of this policy is to set the requirements for student participation and the allowable costs for post-secondary level courses taken before high school graduation. Upon the recommendation of the high school building administrator and the school counselor, any junior or senior student may enroll in certain courses at post-secondary institutions. In addition, any other student may enroll if permitted by the school. High School credit will be given to any student who satisfactorily completes a course with a passing grade. Prior approval for credit must have been arranged with the high school building administrator and the school counselor. In addition to and/or in lieu of high school credit, such students could acquire college credit, if this is agreeable with the college officials and payment of fee is made. In exceptional cases, 9<sup>th</sup> and 10<sup>th</sup> graders may be approved for college courses.

Students may earn credits towards graduation by taking courses from two-year and four-year post-secondary institutions.

To be eligible for this option, students must meet the following criteria:

- A. Meet the admissions standards for the post-secondary school;
- B. Maintain at least a B average in his/her courses overall;
- C. Meet with a guidance counselor and draw up a plan to show how the course will meet graduation requirements; and
- D. Provide evidence of parent/guardian approval.

Graduation credits for courses taken under this option will be determined as follows:

- A. The course must meet for one semester or its equivalent;
- B. The student must earn a passing grade; and
- C. Graduation credits awarded will equal one credit and grades will be recorded on the student's transcript as either pass or fail.

The following attendance policy will govern student participation in any post-secondary course work:

A. Attendance must satisfy the instructor's requirements to participate in any post-secondary course work.

Questions regarding financial assistance will be referred to the student's guidance counselor.

A. The school administrative unit will pay tuition costs for all students participating in this program if the eligible institution requires tuition payment.

B. If the parents/guardians income level qualifies the student for free or reduced lunch, the administrative unit will pay for the cost of tuition, textbooks, course fees, and transportation.

The superintendent will ensure that all parents are notified of this policy as stipulated in MRSA 4771.

Legal Reference: Title 20-A, MRSA, Sec. 4771 et seq.

Cross Reference: IHCD -- Advanced College Placement

Adopted: June 20, 2011

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