

# IKFB Graduation Exercises

Because the RSU 1 Board of Directors believes that completion of the requirements for a diploma from the public schools is an achievement that improves the community as well as the individual, the Board wishes to recognize that achievement in publicly celebrated graduation exercises.

No student is to participate in the graduation ceremony that has not successfully completed the graduation requirements of Morse High School.

The graduation status of all students shall be reviewed by guidance counselors after completion of their third year. While students and their parents are responsible for tracking their progress and achievement, they will be supported in doing so by the guidance and administrative teams following the process outlined below:

## [Summer Preceding Fourth Year]

At the end of the students third year of attending high school, letters will be sent to parents/guardians of those students who have failed needed courses for graduation or have completed 17 or fewer credits, explaining the consequences in regards to their child's graduation status. Individual Responsible: Guidance Office

### 2. [End of First Semester of Senior Year]

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Letters are sent home to all seniors and parents of seniors who have failed a course(s) necessary for graduation, as well as inviting seniors and their parents to meet with school staff to develop a plan for earning a diploma. Individual Responsible: Guidance Office

### 3. [At the End of the Third Quarter of Senior Year]

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Teachers are responsible for notifying the guidance department and the administration at this point of students who are in danger of failing. If possible, parents of seniors failing a course needed for graduation will be notified by certified letter and a meeting with guidance, parents, students and appropriate teachers will be held, the purpose of which is to explore strategies to support the student's success. Individual Responsible: Guidance Office, Building Principal, Teachers

### 4. [The Friday before Graduation]

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Parents of seniors who have failed to meet all graduation requirements and are unable to participate in the graduation ceremony will be notified. Individual Responsible: Building Principal

This notification is intended for students who are in jeopardy at the end of the first semester. It should be understood that, for courses during the second semester, students' status often cannot be determined until the end of the final exam/final project period. These students will be informed as soon as possible after their graduation status has been determined. Final graduation status will be determined by the Friday before graduation.

Special Education students shall meet their IEP goals in order to participate in graduation ceremonies.

Senior students with insufficient credits for graduation shall be granted all privileges and opportunities afforded other seniors with the exception of participation in the graduation ceremony.

Adopted: March, 1982

Revised: December 11, 1989; June 8, 1992; February 10, 1997; April 23, 2012

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