

# JICK-E1- RSU 1 Bullying Report Form, Draft

\*\*\*Bullying or suspected bullying is reportable in person or in writing (including anonymously) to school personnel. \*\*\*

Date the alleged incident of bullying is being reported: \_\_\_\_\_

Person(s) reporting the alleged incident(s) of bullying (this is optional as reports can be made anonymously, except when reported by staff, coaches and advisors): \_\_\_\_\_

Person(s) completing this form (if different than person listed above and not anonymously reporting): \_\_\_\_\_

Person reporting is: student parent grandparent guardian

school staff coach advisor other \_\_\_\_\_

Contact information of person reporting (optional):

home or work phone: [( )] Cell phone: [( ) \_\_\_\_\_ ]

email: \_\_\_\_\_ [ ]

home address: \_\_\_\_\_

## Details

Name of student(s) who is believed to have been bullied: \_\_\_\_\_

Name of the student(s) or adult(s) who is alleged to have bullied: \_\_\_\_\_

Date(s): \_\_\_\_\_

Time(s)/time(s) of day: \_\_\_\_\_

Location(s) of incident(s): \_\_\_\_\_

Were there any witnesses? ☐ yes ☐ no

May the school personnel conducting an investigation contact these witnesses? ☐ yes ☐ no

If so, please provide names of witnesses to be contacted during the investigation:

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Please provide a description of incident(s) and the outcome. Please include any supporting documentation.

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(use additional pages, if needed)

- When did you contact the parent/guardian of the student who was believed to have been bullied? \_\_\_\_\_
- Date of when the principal met with the student who was believed to have been bullied: \_\_\_\_\_
- Date of when the principal contacted the parent/guardian of the student who was alleged to have bullied: \_\_\_\_\_

# Determination of Bullying:

*Refer to the definition of bullying in policy JICK*

Behavior(s) had the effect of:

\_\_\_ Physically harming a student or damaging a student's property; or

\_\_\_ Placing a student in reasonable fear of physical harm or damage to the student's property

**\*\*OR \*\***

Behavior(s) interfered with the rights of a student by:

- \_\_\_ Creating an intimidating or hostile educational environment for the student; or
- \_\_\_ Interfering with the student's academic performance or ability to participate in or benefit from the services, activities or privileges provide by a school
- \_\_\_ None of the above

Was the behavior related to the targeted student's actual or perceived (as indicated in the description of the alleged incident on the Reporting Form):

- \_\_\_ Race/color
- \_\_\_ Sex
- \_\_\_ Sexual orientation (including gender identity and gender expression)
- \_\_\_ Religion
- \_\_\_ National origin/ancestry
- \_\_\_ Disability

If so;

- refer to Board policy ACAA: Harassment and Sexual Harassment of Students,
- include the SAU's Affirmative Action Officer in this investigation, and
- if the behavior includes threats, violence, and/or property damage, it may be enforceable under the Maine Civil Rights Act and should be referred to local law enforcement.

\_\_\_\_\_ Date: \_\_\_\_\_

Signature and title of investigator

If the investigator is not the school principal, copy to school principal on: \_\_\_\_\_

Date

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Revision #1

Created 7 April 2022 15:37:10 by Matt Frey-Davis

Updated 25 May 2023 15:29:56 by Matt Frey-Davis