

# JICK-E1- RSU 1 Bullying Report Form

\*\*\*Bullying or suspected bullying is reportable in person or in writing (including anonymously) to school personnel. \*\*\*

Date the alleged incident of bullying is being reported: \_\_\_\_\_

Person(s) reporting the alleged incident(s) of bullying (this is optional as reports can be made anonymously, except when reported by staff, coaches and advisors): \_\_\_\_\_

Person(s) completing this form (if different than person listed above and not anonymously reporting): \_\_\_\_\_

Person reporting is: student parent grandparent guardian

school staff coach advisor other \_\_\_\_\_

Contact information of person reporting (optional):

home or work phone: [( )] Cell phone: [( ) \_\_\_\_\_ ]

email: \_\_\_\_\_ [ ]

home address: \_\_\_\_\_

## Details

Name of student(s) who is believed to have been bullied: \_\_\_\_\_

Name of the student(s) or adult(s) who is alleged to have bullied: \_\_\_\_\_

Date(s): \_\_\_\_\_

Time(s)/time(s) of day: \_\_\_\_\_

Location(s) of incident(s): \_\_\_\_\_

Were there any witnesses?  yes  no

May the school personnel conducting an investigation contact these witnesses?  yes  no

If so, please provide names of witnesses to be contacted during the investigation:

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Please provide a description of incident(s) and the outcome. Please include any supporting documentation.

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(use additional pages, if needed)

- When did you contact the parent/guardian of the student who was believed to have been bullied? \_\_\_\_\_
- Date of when the principal met with the student who was believed to have been bullied:  
\_\_\_\_\_
- Date of when the principal contacted the parent/guardian of the student who was alleged to have bullied: \_\_\_\_\_

# Determination of Bullying:

*Refer to the definition of bullying in policy JICK*

Behavior(s) had the effect of:

\_\_\_ Physically harming a student or damaging a student's property; or

\_\_\_ Placing a student in reasonable fear of physical harm or damage to the student's property

**\*\*OR\*\***

Behavior(s) interfered with the rights of a student by:

- Creating an intimidating or hostile educational environment for the student; or
- Interfering with the student's academic performance or ability to participate in or benefit from the services, activities or privileges provide by a school
- None of the above

Was the behavior related to the targeted student's actual or perceived (as indicated in the description of the alleged incident on the Reporting Form):

- Race/color
- Sex
- Sexual orientation (including gender identity and gender expression)
- Religion
- National origin/ancestry
- Disability

If so;

- refer to Board policy ACAA: Harassment and Sexual Harassment of Students,
- include the SAU's Affirmative Action Officer in this investigation, and
- if the behavior includes threats, violence, and/or property damage, it may be enforceable under the Maine Civil Rights Act and should be referred to local law enforcement.

\_\_\_\_\_ Date: \_\_\_\_\_

Signature and title of investigator

If the investigator is not the school principal, copy to school principal on: \_\_\_\_\_

Date

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Revision #2

Created 7 April 2022 15:37:10 by Matt Frey-Davis

Updated 17 October 2025 13:39:38 by Kimberly Burgess