

# KCAA School Advisory Groups

## Goal:

**The School Advisory Group will help the school accomplish its mission by providing feedback and advice to the principal and teachers and to deal with local issues and to connect the school with the community.** Each School Advisory Group shall provide input on important matters that affect the work and function of the school. The work of the SAG is to support student achievement. The purpose of School Advisory Groups is to be a resource to support a positive school culture and academic achievement for all students.

## Duties:

- To communicate regularly about current issues by and between the school and community;
- To provide a link between parents, administrators and the school board;
- To facilitate open, honest communications among those groups and gain a better understanding of the schools' issues;
- To brainstorm solutions when there are obstacles to learning;
- To foster positive relationships between school and community;
- To serve as a conduit for accurate information about the school;
- To serve as a forum for seeking input for the principal;
- To advise Board on major issues pertaining to the RSU, when requested; and
- To host public forums regarding educational initiatives to support student learning.

## Limitations:

The SAG has an advisory role only and does not replace the statutory functions of the RSU Board.

# Membership:

Term of membership is one year. A letter of interest should be submitted to the principal. Membership will be decided by the principal in keeping with guidelines for membership. Elected municipal officials cannot be members. Information about joining and the purpose of the SAG will be distributed in the school newsletter and on each individual school website. The principal is given discretion to add other members as appropriate. SAG membership is selected on a demonstrated commitment to the goodwill and support of the school's mission. It is expected that SAG members are collaborative and good team members.

The school principal will establish a process for selecting members of the SAG. Anyone interested in joining the School Advisory Group shall complete a RSU 1 application form and meet with the principal. The superintendent will mediate any specific concerns regarding membership.

Once each community has publicly advertised group membership openings the school principal/Arrowsic selectman will meet with all interested family and community members to explain the process for selecting members. The School Principal/Arrowsic selectmen will decide the membership of their own SAG, determine meeting times, and set an agenda. The selectmen will appoint a resident to convene the meetings.

# Norms:

Each SAG will establish the guidelines and protocol that will guide their work as a collaborative team including attendance criteria and replacement guidelines.

Arrowsic is entitled to organize a SAG with membership appointed by the selectmen and the chair will be elected from that group. Arrowsic SAG members are encouraged to become members of SAGs in which their children attend and community members may join area SAGs of their choice. The Arrowsic SAG can certainly meet as a separate unit if they so choose.

# Make up of SAGs

Each school's SAG shall provide input on important matters that affect the work and function of the school. SAG members will represent a broad base of community members and reflect various interests and points of view.

We have designed the School Advisory Groups to have no more than 9 members. It is strongly recommended that each SAG have broad representation to include parents of sending communities, students (if appropriate) and other interested community members. Considerable flexibility in membership is encouraged.

Morse High School would be encouraged to have one member from each of the five (5) towns, a student and three (3) members representing various community interests.

Each SAG should meet four times a year. Additional meetings may be scheduled. The principal will convene and chair all meetings, take minutes for each meeting and assign a designee if he or she cannot attend. The minutes will be posted on the SAG link of the RSU 1 website.

# **Communication to the RSU Board:**

Once a year each SAG will be invited to present at the regularly scheduled board meeting to give direct feedback and provide a report of their work for that year.

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